

Fall River School District

Student Handbook 2019-2020



Dr. Michael Garrow, District Administrator
Mr. Brian Zacho, MS/HS Principal
Mr. Ryan Verrier, Elementary Principal
Mr. Cody Schultz, Recreation and Activities Director
Mr. Brian Anderson, Transportation Director

150 Bradley Street
Fall River, WI 53932
(920) 484-3333
www.fallriver.k12.wi.us

Home of the Pirates!

Helping all students achieve their fullest potential

Board Approved 7-13-16



Fall River School District

150 Bradley Street P.O. Box 116 Fall River, WI 53932 (920) 484-3333 www.fallriver.k12.wi.us

June, 2019

Dear Parent or Guardian,

I am excited to be back for what will be my 17th year at the Fall River School District. The summer looks to be another extremely busy one our school building as we continue to make improvements in all areas. We are excited to show off our new carpet, paint and paint schemes, and renovations. We are also excited to be welcoming Mrs. Brianna Ceithamer as our new physical education teacher and Ms. Suzanna Dayton as our new food and consumer science teacher into the Pirate family. We are continuing to make updates in our STEM area of the school as well as training staff in becoming more proficient with all the new technology we have added. We will be adding more new machines/equipment, and this will again enhance the learning opportunities for our students.

Along with all of the Fall River staff, I will work hard to continue our focus on pursuing excellence every day. In Fall River, we will build and maintain strong relationships with parents, students, staff, and community partners. We will focus on education initiatives that foster a nurturing, safe environment for all children. We will use data to enhance instruction, and we will be consistent with implementation of newly adopted instruction strategies to increase students' achievement. We will continue to provide exciting and challenging enrichment opportunities for all students, and continue to make Fall River the best school in the area. I anticipate a successful year as our team members are excited to support the academic, social, and emotional growth of your child/children here at Fall River School District.

During the course of the year, it is my hope that we will work together to provide the students of Fall River the best possible opportunities in preparing them to be world class citizens! Citizens that are ready to master the challenges of an ever changing future with a solid foundation created here at our school. As principal, my door is always open, and I welcome your input. Please feel free to stop in or call to make an appointment to discuss any concerns, suggestions, or ideas to help make this the best school year yet! I look forward to again working with you and your child, and the Fall River community.

It's a great day to be a PIRATE!

Your partner in education,

Mr. Brian Zacho
Middle/High School Principal



FALL RIVER SCHOOL DISTRICT PUBLIC NOTIFICATION OF NONDISCRIMINATION POLICY

Fall River School District does not discriminate on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability in rules of behavior, including harassment and rules of appearance in standards of compliance with the rules, or in disciplinary measures, including suspension and expulsion. The district encourages informal resolution of complaints under this policy; however a formal complaint resolution procedure is available to address allegations of policy violations. Any questions concerning discrimination on the basis of physical, mental, emotional or learning disabilities, and/or inquiries related to Section 504 of the Rehabilitation Act of Handicap, or concerning this policy should be directed to:

Dr. Michael Garrow, District Administrator
Fall River School District
150 Bradley Street
Fall River, WI 53932

Inquiries regarding compliance may also be directed to the Wisconsin Department of Instruction or the Office of Civil Rights, U.S. Department of Education.

FALL RIVER SCHOOL DISTRICT PUBLIC NOTIFICATION OF SEXUAL HARASSMENT POLICY

It continues to be the policy of the Fall River School District that sexual harassment of students, employees, and applicants for employment in any form will not be tolerated. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature. Sexual harassment also includes, but is not limited to, unwelcome sexual flirtations, advances or propositions, verbal abuse of a sexual nature, subtle pressure or requests for sexual activities, unnecessary touching of an individual, graphic verbal commentaries about an individual's body, sexually degrading words used to describe an individual, a display in the workplace of sexually suggestive objects or pictures, sexually explicit or offensive jokes, or physical assault.

It is the policy of the Fall River School District that no person shall, on the basis of sex, race, age, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity and in employment. Any questions concerning discrimination on the basis of sex, race, age, national origin, ancestry, creed, pregnancy, marital parental status, or sexual orientation should be directed to:

Cody Schultz
Equity Coordinator
Fall River School District
(920) 484-3333

DISTRICT PHILOSOPHY

The District strives to provide a supportive atmosphere and program that celebrates the unique transition of our students from adolescence to adulthood. The District is student-centered. Curriculum, instructional practices, and assessments are designed to meet the educational needs of each student. The climate of the District is one of caring, nurturing, and understanding. Students feel safe and secure intellectually, socially, emotionally, and physically. They can take risks without the fear of failure while growing and learning at their own rate. The educational practices and components of the District are based on current and substantiated research.

DISTRICT MISSION STATEMENT

The Fall River School District, in partnership with family and communities, will provide opportunities in a safe and challenging environment to empower students to be respectful, resourceful, and responsible citizens who are able to succeed in the global community of the 21st century.

DISTRICT VISION STATEMENT

To help all students achieve to their fullest potential.

DISTRICT EDUCATIONAL GOALS

- To improve communication, internally and externally.
- To enhance our proficiency in the use of technology.
- To maintain a safe and respectful learning environment.
- To expand opportunities for students beyond the regular curriculum

SCHOOL BOARD

Keith Miller, President
Paul Osterhaus, Vice President
Ember Schultz-Roughen, Clerk
Ashley Morton, Treasurer
Warren Koenig, Member

GENERAL SCHOOL INFORMATION

The Fall River School District is proud of the individual attention and community atmosphere that we provide for our students. Driven to achieve academic excellence through meeting the needs of individual learners, Fall River Schools are dedicated to providing a quality education to our students. A highly qualified and dedicated faculty and staff, together with strong community support, enable us to provide academic, social and personal experiences that will benefit our students for a lifetime.

It is our goal to maintain a safe environment where every student may learn. This planner is both informational to both students and parents while also being designed as an organizational tool.

Purpose: To ensure an atmosphere that promotes learning it is necessary to balance a student's individual rights with his/her responsibilities for good citizenship, which includes appropriate behavior and a concern and respect for the safety of others. This handbook is approved in an effort to promote this balance. The various sections of this handbook are intended to comply with local, state and federal laws. If any section of this document is found to be contrary to law or constitutional rights, it shall be revised.

Articles Prohibited at School/School Functions: Some articles are hazardous to the safety of others and could interfere with school procedures. Prohibited items include, but are not limited to: drug paraphernalia, guns, shells, BB's, pellets, chains, knives, weapons, fireworks, brass knuckles, permanent markers, toy guns, water pistols, laser pointers, matches, lighters, water balloons, hard balls, or any other item that is perceived as dangerous. They will be confiscated and not returned. Disciplinary action will range from a warning to suspension. *Staff members will confiscate items and contact main office immediately upon discovery.*

Bicycles, Skateboards, and Inline Skates: Students are not permitted to use bikes, heeleys, skateboards, skates, and/or inline skates on school grounds, after arriving at school, unless as part of a class. The school provides bike rack areas for all students who ride bicycles to school. Students using skateboards will be asked to leave them in the front entryway of the school. Skateboards will not be allowed in any other area without administrative permission. Students are to walk their bicycles on school grounds directly to the bike rack. Students taking another student's bike, heeley, skateboard, skates or inline skates without permission may be subject to disciplinary action.

Breakfast and Lunch: We are fortunate to have breakfast and lunch served at reasonable prices. Reduced and free lunches are available to qualifying students/families. An application can be made through the District Office. If you have any questions regarding the school breakfast or lunch program please call (920) 484-3333. The District uses a computerized lunch program. Deposits for the lunch program are to be placed in the money box/slot outside of the Business Office. Students will be assigned a lunch account number and purchases will be deducted from their account.

High School students (Grades 9-12) may leave campus during lunch. Students may not loiter or congregate in the neighborhoods near the school. Students are expected to conduct themselves appropriately while off campus. If school officials determine that you are driving recklessly, loitering, littering, or otherwise disrupting the community while off campus, off campus parking privileges may be revoked and/or suspension, and/or referred to the police.

Counseling Services: The counselor is available to discuss school problems or other personal concerns. The Counselor is available each day with a scheduled appointment. When coming from a class, a pass from the counselor must be obtained first. Counselors can help you with:

1. Personal problems, in and out of school, such as alcohol or other drug abuse, depression, family, friendships, etc.
2. Academic progress.
3. Class Scheduling.
4. Choosing your high school courses.
5. Planning your career.

In addition to providing on-on-one counseling with students, small groups of varying topics and classroom guidance lessons are also offered as needed. All of these services are provided with assumed consent of parents unless otherwise requested.

Cumulative Records: Your academic progress records are maintained permanently. Your behavioral records will be destroyed one year after graduation unless you direct the school to maintain those records for a longer period of time.

Dress and Attire: Research has shown that student dress and appearance affect student attitudes and conduct. These guidelines are intended to define “appropriate student attire” and personal grooming. The purpose is to prevent disruption of the classroom atmosphere and enhance classroom decorum in order to have a positive effect on the educational process. We assist students in becoming aware of situations about clothing. It is not our intention to infringe on individuality, but rather to encourage students to “**Dress for Success.**” Classroom teachers, support staff, and administration will assume responsibility for determining acceptable dress. Students not following the dress code will be asked to modify their dress to be within the acceptable guidelines or may be given appropriate clothing to use for the school day. If we are unable to accommodate at school, a parent will be contacted and asked to bring acceptable clothing to school.

The following guidelines, while not all inclusive, will be used by staff in discerning appropriateness of student attire:

1. Clothing should be free of excessive tears and safe to wear for the types of activities performed by students.
2. Hats/caps, sunglasses, coats or jackets may not be worn during the school day.
3. Apparel that makes written or graphic reference to the following topics is strictly prohibited: alcohol, drugs, tobacco, violence, weapons, nudity, profanity, vulgarity, gangs, racial or gender slurs, and discrimination. ***Be aware that even mainstream fashions may contain references to these topics of which you or your child may be unaware.***
4. Clothing that does not provide adequate coverage, including garments that expose midribs, cleavage, buttocks, and undergarments. Spaghetti tanks, halter tops, half-shirts, bare-midriff shirts, see-through or mesh garments will not be allowed.
5. The shoulder area of shirts or blouses must be wide enough to prevent unnecessarily revealing the shoulder, cleavage or underarm.
6. Excessively short skirts or shorts are not permitted; a recommended length would be mid-thigh or longer when standing. Holes in jeans should follow the same guidelines (mid-thigh).
7. Clothing normally worn as sleepwear may not be worn to school. Slippers are not acceptable school attire.
8. Chains may not be worn or attached to wallets as a safety precaution.
9. State law requires shoes be worn at ALL times in a public building.

*Please remember this listing is a guide to help students and is subject to change.

Educational Technology: Students will have access to educational technology that might include digital cameras, printers, computers, and other equipment. They will also have access to the school network to store and retrieve files and to access

the Internet for research and information. The Fall River School District has developed a “Responsible Use Policy” that must be read and signed by the student and parent/guardian before students are allowed to use the Internet. ***Inappropriate use of computer equipment, the school network, or the Internet will result in the loss of access privileges.***

Electronic Devices: Unless otherwise allowed by a classroom teacher or administrator, cameras, electronic games, iPods, and cell phones are considered to be disturbances and will be taken away from the student. Students may use iPods, cell phones, and personal electronic games before school, at recess, lunchtime, passing times, on busses and after school. ***They will not be allowed in any class, unless authorized by the teacher and approved in advance by administration.*** Students misusing their devices will have them confiscated. The first time, parents will be able to pick them up from the office. The school is not responsible for recovering student’s personal devices that students share, aren’t returned, or are broken. Blatant vandalism and or theft will be dealt with. Music and games must be school appropriate. Students may only have cell phones in lockers during school hours (exception would be at lunch). Student may possess computers or other items for emergency or educational purposes per administrative approval.

Cell Phone Guidelines

- Cell phones are to be used in emergency or educational situation only, with administrative approval.
- Phones will be stored in lockers and the ringers ***must*** be turned off – silent mode during school hours. Students cannot receive or place calls or text messages during class periods without administrative approval.
- ***Cell phones with cameras are not allowed to be used in restrooms, locker rooms at any time.***
- Students may place calls before and after school on their personal cell phone.

Failure to comply will result in the immediate confiscation of cell phone; cell phone will be returned to student’s parent/guardian. Repeat offenses will result in confiscation of the device for an extended period of time and may result in additional disciplinary actions.

Office Phone Use: Students must have teacher permission, and permission from office personnel to use the office phone. Students will be called out of class to receive a call or message only in an emergency.

Hall Traffic, Backpacks, and Passes: Students are not allowed at their lockers or in the halls during class time unless they have a pass or signed planner from a teacher. Students in the halls without a pass or planner will be subject to disciplinary actions. Students are expected to carry planners with them at all times. Students that violate this procedure can be placed on a “no pass list.” Entering the 2019-2020 school year, the 6-12 students will no longer be permitted to leaving their backpacks or personal property in the hallways. Students will need to use their respective school issued locker or the school locker room to store their items.

Blankets: Students will not be allowed to have blankets in the school hallways or classes. Students should plan and dress accordingly with the temperatures outside and inside our school.

Illness/Injuries: Any student who is injured or becomes ill while on school property or during a school sponsored activity ***MUST*** report it immediately to his/her teacher or adult supervisor. The supervisor must report all injuries to the office within 24 hours and complete an accident form.

Infinite Campus: We promote and encourage the use of Infinite Campus by students and parents. Using the “parent portal”, parents will have access to grades, attendance, etc. Please contact our school office for account access and/or for additional information (484-3333, ext. 226).

Library Media Center: The LMC is open for all students to supplement and enhance classroom learning. It is a place to enjoy the pleasures of reading or for researching topics using books and the Internet. It must be quiet for those students who need to make use of an atmosphere that is conducive for studying or reading. Students who disrupt this atmosphere will be asked to return to their classroom or study hall.

Medications: If a student must take medication during the school day, he/she must inform the office. A form must be completed for each medication, whether it be prescription or an over the counter medication. Forms are available from the office. A form must be completed for each and every medication brought to school. The medication must be kept in the office. In accordance with the State Law, the school can administer medication by written parental and physician consent only. *All medication, including over-the-counter medications, must be in its original container.* Medications in baggies, plastic containers, envelopes, etc. are *not allowed*. If a student has a special medical problem, the office should be made aware of it. The only medication a student may possess per State Statute is a prescribed inhaler with a signed medication form on file. Parents/Guardians may have the physician fax the completed form to the School Office. Fax: (920) 484-3600.

Physical Education Clothing and Equipment: You are responsible for your own physical education clothing and shoes at all times. All clothing must be appropriate for school. Locks for physical education lockers are now provided to the students and it is strongly recommended that during class students lock their personal belongings inside the locker.

Report Cards: Report cards are prepared at the end of each quarter, and will be sent electronically. Only semester grades will be mailed hard copy through the mail. In addition, parents may log into their Infinite Campus account online at any time to view their student's grades. Any questions or concerns regarding Infinite Campus access should be reported to the school office. Parent Portal Log in: <https://wicloud1.infinitecampus.org/campus/portal/fallriver.jsp>

Student Planner: The Fall River School District staff believes that good organization is a component for academic success. To encourage good organizational skills, this student planner should be a useful tool for all students. We encourage parents/guardians to review the student planner and/or check Infinite Campus for assignments daily. This planner should be carried to all classes along with other classroom materials. The planner also serves as a pass book for students (with teacher signature/permission). If the planner is lost or destroyed a replacement one can be purchased.

Study Halls: Study halls should be used to help provide time for students to get homework completed and/or provide time for study. We are implementing a two-tiered approach to help students focus during their study halls.

Regular Study Hall: The regular study is designed for students who are getting C- or above in all classes. Students in the regular study hall have the option of signing directly into the LMC or Study Hall Room, as well as have a pass from any teacher to be in their room during study hall. The regular study hall allows for ~~the use of iPods or cell phones as well as~~ some quiet talking.

Monitored Academic Study Hall (MASH): Each Wednesday, a live grade report is run. Any students performing below a C- in any of their courses will be placed into a Monitored Academic Study Hall (MASH). This study hall is designed for students who need extra help in getting work completed or grades improved. A new list is run each Wednesday to provide students a weekly opportunity to improve grades to move back into regular study hall. This study hall is quiet and personal electronic devices (iPods, cell phones, etc.) are not allowed. *Parents cannot excuse students from attending a scheduled study hall.*

Teacher Provided Materials, Fines and Obligations: Materials are an important part of the learning experience. You are responsible for the care of your textbooks and other school equipment checked out to you during the school year. Make sure your name is clearly written in your textbooks, and make sure your teacher knows the exact condition of each book when you get it. Teachers will evaluate books and equipment at the beginning and end of each term. If a book or equipment is damaged or lost, a charge will be assessed. All book and equipment fines and replacement costs must be paid before you will be allowed to take your semester exams.

Work Permits: Wisconsin laws require that all persons under 18 years of age must secure a work permit for each new job in which they are engaged after school hours, Saturdays and Sundays and during vacation. Permits may be obtained in the office. Please bring:

1. Proof of age: Driver's License or Original Birth Certificate
2. Letter from Employer with intent to hire (preferably on letterhead or something with the company name, contact person and company address)
3. Letter from Parent/Guardian that gives you permission to work (be sure they sign and date).
4. Social Security Card/Number
5. \$10.00 cash or check (Employer need to reimburse employee prior to first paycheck).

ATTENDANCE

Regular attendance is an important factor in school success. The activities and learning that occur during a class period are not easily made up since the experiences cannot be duplicated. Both parent and student should give careful consideration before a loss of school time is incurred for reasons that are not serious or in the nature of an emergency. Parents may log into and access their student's attendance and other records through the Infinite Campus Parent Portal:

<https://wicloud1.infinitecampus.org/campus/portal/fallriver.jsp>

Wisconsin State Statutes 118.15 & 118.16 call for compulsory school attendance for any child between 5 and 18 years of age. Moreover, it places responsibility for attendance "during the full period and hours the school is in session" with each student and parent/guardian. Whenever it is necessary for a student to be absent, the parent or guardian must notify the school office before 8:30 a.m. on the day of the absence to inform the school of the absence and the reason. There is 24-hour telephone access for reporting absences. The number to call is (920) 484-3333.

Excused Absences: An absence is excused when a student misses school because of illness, death, or serious illness in the family, serious injury or major religious holiday as defined in State Statute 118.15 and for which the school has been notified. Students who have excused absences are responsible for completing their missing work. Missed assessments need to be arranged with the individual teachers. The Board of Education requires all students with excused absences to complete missed work and assessments. Excused absences are limited to 10 per year without a written medical excuse.

Pre-excused Absence: A parent/guardian may excuse a student for up to ten (10) days during a school year for any reason if the request is made in writing and at least 24 hours in advance of the absence [118.5 (3)]. In addition to the above pre-excused absences, the administration may classify absences acceptable and excused for vacations with parents/guardians or parent substitutes. Requests for these absences must be submitted in writing to the office prior to the absence for them to be excused. *Advance absence forms may be picked up in the main office. These forms are to be signed by the student's parent/guardian and teachers and returned to the office for administrative approval in advance.* Students are encouraged to make a reasonable attempt to complete any assigned work prior to leaving. It is recommended that the student and teacher set an appropriate timeline for completion of missed assignments and tests. Students who have excused absences will receive one day more than they were absent to complete their missing work.

Appointments: Doctor, dentist and other health care appointments are excused with notification from the parent with a note from the doctor. Though it is encouraged that appointments be made after school or on days off, we realize it is not always possible. Court appearances are also excused upon verification of attendance by an officer of the court. *It is strongly advised that students obtain written verification for any appointment and turn it into the office following the appointment.*

Absence and Co-curricular Participation: In order to participate in a co-curricular event, the student must be in school by at least 11:35 on for the day of the activity (weekends excluded). Students on school field trips, approved absences, or with approved appointments may also participate. Students unexcused from school may not attend respective events for the evening of the absence.

Homework Requests: Requests can be made by calling the school office before 8:30 a.m. for pick up the next day. Students are responsible for previously announced assignments and assessments on the scheduled day. Extended illnesses will require written notification from a doctor or other health care professional and a request from the parent/guardian for homework. All teachers will be informed as to when the student will return and the ability of the student to complete assignments.

Unexcused Absences: All absences for part or all of one or more days with or without parental permission for reasons other than those stated above will be considered unacceptable. Cutting class or study hall is considered an unexcused absence.

Truancy (Unexcused Absences): "Truancy" means any absence of part, or all, of one or more days from school during which the office has not been notified of the legal cause of absence by the parent or guardian. It also means intermittent attendance carried on for the purpose of defeating the intent of Section 118.15 (the compulsory attendance law). Section 118.16(1) Wisconsin Statutes. Any absence from school for all or part of a day without parent/guardian(s) and principal's permission or leaving the assigned instructional area without permission will be considered truant.

When a student is truant, the following procedure will be followed: 1st Offense – The student will have a conference with the Principal or designee; written and verbal notification to parent/guardian(s). 2nd Offense and all subsequent offenses – The student will have a conference with the Principal or designee; written and verbal notification to parent/guardian(s). A referral will be made to the Fall River Police Department and a truancy citation will be issued for each time they are truant.

Any student who is unexcused all or part of five (5) days within a semester will be considered a "Habitual Truant". Parents will be notified of this problem by certified mail. If the absences continue, truancy proceedings will begin and notification will be made to Columbia County Human Services for possible further action.

Tardiness: Students are expected to be on time for class with correct materials and ready to begin work. A student is considered tardy if they are not in the room to which regularly assigned when the bell rings. Being late more than **(10)** ten minutes is considered an unexcused absence and a student is then required to receive a pass from the office. Teachers will record tardies for each class. In the event that a student continues to be tardy the following disciplinary actions will take place.

If a student reports to school tardy, s/he must either present a written excuse signed by the parent/guardian stating the reason for tardiness or the parent shall call school (484-3333) to provide a reason for the tardiness. Failure to do so will result in an unexcused tardy or unexcused absence.

If a student reports to a class tardy during the day, the attendance will be recorded as "tardy" and will be addressed in the following manner:

- The 3rd tardy to a particular class – the teacher will notify the student, and will assign the student to a ~~lunch~~ detention to be served within a day of notification to the principal.
- The 4th tardy, 30 minute detention will be assigned to be served with the principal and the scheduled in the lower office. The principal and/or teacher will contact the student's parent or guardian of the fourth tardy.
- The 5th tardy (or more), and any tardies for the remainder of the semester, a student will be assigned detentions to be served either with the teacher or through administration. The administration will contact the student's parent or guardian. Five or more tardies may result in being issued detentions of 45 minutes.

STUDENT CONDUCT

Philosophy: The Board of Education believes that the primary obligation for developing self-discipline, responsibility and respect for other people rests with the home and the parents. Children who have developed these qualities usually progress well in school. The school is also concerned with the development of attitudes, habits and behavior and must provide a proper climate for learning; therefore, it strives to work cooperatively with parents in the student's development.

The District is committed to maintaining a favorable academic atmosphere. Teachers are expected to create a positive learning climate for students in their classrooms and to maintain proper order. Students are expected to behave in classrooms in such a manner that allows teachers to effectively carry out their lesson plans and students to participate in classroom learning activities. Students are also expected to abide by all rules of behavior established by the Board, administration and their classroom teachers.

Academic Integrity: All schoolwork submitted for the purpose of meeting course requirements must represent the individual efforts of each student. Any form of academic dishonesty is prohibited and subject to disciplinary measures.

Academic dishonesty, cheating and plagiarism are defined as:

1. Copying or stealing another's work and submitting it as one's own
2. Allowing another person to copy your work and submit it as their own
3. Doing another person's work for them
4. Buying or selling work or answers
5. Providing another person with answers to homework, tests or quizzes
6. Copying or stealing teachers' answer keys, or teacher's edition texts
7. Copying work from books or the internet without proper documentation and submitting it as one's own

Consequences:

- Parents will be notified
- A report will go into the student's behavior file
- Student will be required to make up an additional assignment(s) to demonstrate learning of expected material
- Subsequent offenses may result in the suspension of the student and/or removal from the class

Behavior: All members of the Fall River School District community have the responsibility of providing a safe place for quality learning. The following are student expectations:

- **RESPECT** yourself and others.
- Be **RESPONSIBLE**.
- Be **PROUD** of yourself and your school.
- Have **INTEGRITY**.

Student expectations will be the basis for discipline. Students who do not follow these expectations will be required to correct their behavior and resolve the harm caused by their words or actions. Teachers will use conflict resolution practices whenever possible. Teachers may choose to work with a principal, parents/guardians, or guidance counselor to achieve resolution with the student(s). Students who have a behavior plan as part of the Individual Education Program will follow that plan and consultation with the Special Education Staff will be made. Most conflicts will be resolved at the classroom level. When classroom discipline has been unsuccessful, the student will be referred to Administration for disciplinary actions.

Discipline Referrals: A disciplinary file will be kept for each student referred to an administrator, a record of each violation, as well as the disciplinary actions, will be maintained.

Based on previous history and/or severity of the infraction(s) the student may be assigned the follow disciplinary action(s), but are not limited to the following: Written or Verbal Apologies, Student/Teacher Conference, Behavior Improvement Plans, Reflective essay, After School Detention, Temporary, short term or permanent removal from class, Daily/weekly meeting with administrator and/or counselor, Community Service, Mandatory Parent Conference, In-School Suspension, Out of School Suspension, Referral to Law Enforcement, Reimbursement for Damages, Pre-Expulsion Meeting, or Referral for Expulsion.

The Principal shall be responsible for seeking the assistance of counselors, teachers, advisors, the school psychologist, the social worker, parents, and other professionals to help students correct their behavioral problems. The prescribed action(s) will be based on the facts of each particular situation, student attitudes and behavior patterns, and the Administrator's professional judgment.

Additionally, the following behaviors are considered serious infractions and will automatically result in suspension and recommendation for expulsion:

1. Using and/or possessing alcohol, or other drugs, possessing the paraphernalia associated with drug use, or selling alcohol or other drugs.
2. Using and/or possessing explosive devices, gun, gun look-alike, knife, or items used as a weapon.
3. Improper use of aerosols or inhalants.
4. Possession with intent to sell, deliver or manufacture a controlled substance or its counterfeit is expressly forbidden. Intent may be shown by evidence of the quantity and monetary value of the substance possessed.
5. False fire alarm and/or bomb threats.
6. Repeated violation of school rules and gross misbehaviors – Danger to self and/or others.

Property Rights: The Board of Education retains ownership and possessory control of all pupil lockers and all other storage areas. The school administrators and/or their designees are responsible for control and assignment of all of these lockers and storage areas. Lockers and all other storage areas, even when provided for student use, remain the property of the district. Students will be assigned one locker for his/her own use and may have other storage areas assigned for use.

It is expected that students will keep their locker and other assigned storage areas clean at all times. Students will be held responsible for any materials they allow other individuals to keep in their lockers or assigned storage areas. The school administrators or their designees have the right to inspect all lockers and storage areas at any time without notice, without student consent and without a search warrant. All lockers and storage areas are also subject to random and/or periodic inspection and access for maintenance. No student shall lock or otherwise impede access to any locker or storage area except with a lock provided or approved by the building administrator. Unapproved locks shall be removed and destroyed. Students should lock their lockers at all times. *Students are responsible for any damage incurred to lockers.*

Searches: The school district assures parents that a safe and orderly environment is provided for students. Therefore, the Board of Education prohibits the presence on school district property, or on property leased by the school district, any materials or substance that (1) present an immediate danger of physical harm or illness to any person and/or (2) violate the law or any school rules. In order to enforce this prohibition searches of a particular person, place or thing when a school administrator, or the designee of an administrator, has reasonable cause to believe that such a search will lead to the discovery of anything are authorized, because of its presence, presents an immediate danger of physical harm or illness to any person and/or violates the law or any school rules. School administrators may ask law enforcement personnel to assist with a search. The Board of Education also authorizes random searches of school district property, and/or property leased by the school district, when the school district administrator believes that a random preventive search will be beneficial to maintaining a safe and orderly environment.

Searches of a Locker or a Specific Storage Area: A locker or a specific, individual storage area may be searched when school administrators or their designees have reasonable cause for a search. Personal belongings, including but not limited to purses, backpacks and duffel bags, present in the storage area may also be searched. When the locker or storage area is assigned to a specific student, and that student is on the school premises at the time of the search, the student shall be notified of the search and given the option to be present at the search.

Searches of Motor Vehicles: School district parking lots are the property of the school district or are located on property leased by the school district and therefore, parking in school parking lots subjects individuals using the parking lots to school district rules and regulation. Vehicles parked in parking lots operated by the school district property may be subject to searches.

Personal Searches: A school administrator may conduct a limited search of a student's person, purse, backpack, duffel bag, or similar articles if the search is based on a reasonable suspicion that (1) such a search will lead to the discovery of anything which, because of its presence, presents an immediate danger of physical harm or illness to any person and/or (2) violates the law or any school rules. Searches of the person of a student shall be limited to the pockets of the student's clothing, any object in the possession of the student, and/or a "pat down" of the exterior of the student's clothing. A person of the same sex as the student being searched shall conduct the search of the person in a private room. At least one, but not more than three persons of the same sex as the student being searched, shall witness but not participate in the search. At the request of the student to be searched, an additional person of the same sex as the student to be searched, and reasonably

available on school premises, shall also witness the search. Searches of the person of a student which would require removal of clothing other than a coat, jacket, or hat shall not be conducted by school personnel, but should be referred to a law enforcement agency. The parent or guardian of any student searched shall be notified of the search as soon as reasonably possible.

Use of Canines: The school district reserves the right to use canines trained for drug detection and detection of explosives or other contraband accompanied by law enforcement officers for purposes of exploratory sniffing of outside of lockers, vehicle parked in school district parking lots, and any other areas of school property deemed appropriate. This activity will be carried out on a random or periodic basis and/or when reasonable suspicion exists. Searches are at the discretion of district and building administration. Canines will be used when: (1) there is a reasonable suspicion that controlled substances, contraband, or other explosives may be hidden in the building, (2) there is a reasonable suspicion that controlled substances, contraband, or explosives, may be hidden in vehicle parked on school property or on property leased by the school district, or (3) there is a belief that a random preventive search will be beneficial to the ongoing drug, contraband, or explosives prevention efforts of the school district. Canine searches may be used without prior notification to students or school personnel. Students will be restricted to classrooms and kept out of hallways while canine searches are being conducted. In the event of a “hit”, the locker, vehicle, area, etc. will be searched further using procedures described elsewhere in this policy.

Evidence/Contraband: Anything found in the course of a search conducted in accordance with this policy may be seized and admitted as evidence in any disciplinary hearing. Any item seized must be marked for identification at the time seized and must be kept in a secure place by a school administrator or the administrator’s designee, or turned over to a law enforcement agency. At the discretion of a school administrator or the administrator’s designee, any item found during a search may be returned to a parent or guardian of the student from whom it was seized.

Assistance of Law Enforcement Agencies: A school administrator may request the assistance of a law enforcement agency to (1) assist with the search of school property, or property leased by the school district, any student, or any vehicle in a school district parking lot, (2) or to identify or dispose of anything found in the course of a search conducted in accordance with this policy.

Alcohol/Drug Policy: Student use, possession, distribution, sale, or being under the influence of alcohol, illegal drugs, controlled substances, “look-a-like” drugs, steroids, or possessing drug paraphernalia on any school premise or at any school function (home or away) is strictly prohibited. Minimum penalty for violation of this policy will be an in-school suspension; however, violation of this policy could result in expulsion from school. Law enforcement officials will be contacted upon initial investigation and verification of the violation.

Tobacco Policy: Student use, intent to use, possession, distribution, or sale of tobacco or any tobacco products on any school premise or at any school function (home or away) is strictly prohibited. This includes both smoking and chewing tobacco, lighters, and matches. Minimum penalty for violation of this policy will be an in-school suspension. Law enforcement officials will be contacted and a citation for “Underage Possession of Tobacco and/or Tobacco Products” may be issued to the student.

ACADEMICS

Class Rank – Grading System Procedures: (Policy 345.11)

For the purpose of determining grade point averages at the high school and for determining eligibility for scholarships, the following practices constitute the grading policy at the high school:

1. Grading is based on a 4.0 system.
2. All courses for which students receive grades are included in the grade point average calculation.
3. Pass/fail courses are not included in the grade point average.
4. Weighted grades are not allowed/averaged into grade point average. (See: Grading Systems – Rule)

5. Courses transferred from other schools, correspondence course institutions, institutions of higher education (IHE) and the technical college under the Youth Options Program are recorded on the student's transcript with the grade that the student received from that institution.
6. Semester grades are the ones used to calculate grade point average. Cumulative grade point average is the one used to rank students for the State of Wisconsin Academic Excellence Scholarship. In the event of a tie, procedures using cumulative grade point average, student composite score on the American College Test (ACT), and other criteria (see Policy 461) will be used to identify students for the State of Wisconsin Academic Excellence Scholarship.
7. Credits from post-secondary institutions, institutions of higher learning (IHE) and the technical colleges are allocated high school credit based on the formula suggested in state statute §118.55. A post-secondary course taken at an IHE or technical college and approved for high school credit shall be granted one-half high school credit per one semester credit offered by a post-secondary course.
8. Any student who has failed a class is eligible to retake the same class during the regular school term or in summer school. If the class is retaken and passed, the failing grade will be taken off the student's record and recoded with an "R" for retake and only the new grade received from repeating the course will be averaged into the student's GPA. If the student withdraws from the class during the first five (5) days, the class will be not appear on their student record. If a student withdraws from a class after the first five (5) days, the student's grade will be recorded as an "F" and figured into his/her GPA. If the classroom instructor initiates the student's withdrawal from a class the student will receive a grade of "W". The grade of "W" will not be figured into the student's GPA.

Wisconsin Academic Excellence Scholarship

Wisconsin's Academic Excellence Scholarship is a State supported program, jointly administered by the Department of Public Instruction (DPI) and the Higher Education Aids Board (HEAB). The program offers scholarship recipients an exemption from specified tuition and fees for post high school education at eligible higher education institutions in Wisconsin. By February 25th of each school year, the School Board will designate the appropriate number of senior(s) from the high school with the highest grade point average in all subjects as scholars eligible to receive an Academic Excellence Scholarship.

The following standards must be met to qualify for the Academic Excellence Scholarships. The student and alternates must:

- A. Be a resident of the United States who is either a U.S. citizen or an alien lawfully admitted for permanent
- B. Be a Wisconsin resident as defined in 36.27 Wis. Stats.
- C. Have successfully completed four (4) full semesters at Fall River High School including the first semester of the senior year, and must have the highest cumulative grade point average for seven (7) semesters to be eligible for consideration for the Academic Excellence Higher Education Scholarship. Final class rank is calculated at the end of the seventh semester.
- D. Be selected based on the Grade Point Average (GPA) on the students official transcript as of the last day of the semester which ended just prior to February 25th.

The grade point average (GPA) computation will be in accordance with School Board Policy 345.11 - Class Rank. In selecting the scholarship recipient(s) for the Academic Excellence Scholarship, grades for seven (7) semesters will be used to compute grade point averages.

Students enrolled under the full-time public school Open-Enrollment Program who qualify based on the standards identified above are eligible for the Academic Excellence Scholarship in the school they actually attend.

The designation of scholar will be awarded to the qualifying student(s) with the highest grade point average. The scholar's GPA shall be computed to as many places past the decimal point as necessary to determine a distinction between the scholars. The individual student must have been enrolled in the Fall River School District for at least four (4) full semesters immediately prior to graduation.

In case of a tie, the scholarship will be presented to the student who has:

- A. Applied, and will attend, a Wisconsin post-secondary institution. Students attending out-of- state schools forego their rights. The recipient must be decided by February 15th of their senior year;
- B. The highest grade point average in required academic course areas. Specifically, these courses are English, mathematics, social studies, and science;

- C. The highest ACT composite score. If a student has taken the ACT more than once, only the highest composite score is considered. If a student has not taken the ACT, then the next criteria (D) will be used;
- D. Assessment of performance from Advanced Placement courses and testing taken by candidates
- E. Earned the most credits at the end of seven (7) semesters.

Except for the limitation on the number of designated scholars, the faculty of the high school shall select the applicable number of seniors for designation as scholars and shall certify, in order of priority, any remaining seniors with the same grade point average as alternates for the scholars or, if there is no remaining senior with the same grade point average, any remaining seniors with the next highest grade point average, but not less than 3.800 or the equivalent, as alternates for the scholars.

Final Exam Exemptions: In order for a student to qualify as “exempt” from a final exam, he/she must:

- Have senior status
- Have a semester average of at least an “A” (not an “A-“) in each class for which exemption applies.
- Have no unexcused absences during the school day, including any class, assembly or school activity.
- Have no more than five (5) excused, non-school related absences, including medical excuses, in the class for which exemption applies.
- National Honor Society will receive one exemption as a member

To exempt an exam, students must also fill out the exemption form to the office or administration prior to the exam day.

The classroom teacher may choose to deny the exemption request for any reason but is required to give an explanation to the student if the student otherwise meets the conditions above. ***Note: Not all teachers offer exemptions for their class(es).

Graduation Information (Policy 345.6)

A student must take (during the high school grades) a civics test comprised of 100 questions that are identical to the 100 questions that may be asked of an individual during the process of applying for U.S. Citizenship by the United States Citizenship and Immigration Services. The student must correctly answer at least 60 of those questions.

Academic Performance: While attending high school at the Fall River School District, each student must carry a minimum of six (6) credits unless other arrangements have been approved by the principal.

English (including writing and composition)	4 credits
Social Studies	3 credits
Science	3 credits
Math	3 credits
Physical Education	1.5 credits
Health	0.5 credit
Computer Literacy	1.0 credit
Personal Finance/PLAN Success	1.0 credit
Other Electives	8 credits
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Total Credits Required for Graduation	25 credits

